

Your Realty Leverage, Inc.

<https://yourrealtyleverage.com/job/vp-of-career-development-assistant-keller-williams-legacy-partners-hartford-ct-us/>

VP of Career Development-Assistant KELLER WILLIAMS LEGACY PARTNERS HARTFORD, CT US

Hiring organization
Your Realty Leverage, Inc.

Employment Type
Full-time

Base Salary
\$ 40,000 - \$ 65,000

Date posted
January 25, 2022

Description

Our real estate team is growing, and we're looking for a real estate recruiter to help us find the right people for our team! You'll be responsible for engaging potential new team members, vetting the candidates to make sure they are qualified, and narrowing down to candidates who are best suited for our culture. Our ideal applicant has strong organizational skills and a knack for identifying great talent. Ready to grow your career and build a real estate dream team? Apply today!

Responsibilities

- Provide regular progress reports to the team on which recruiting methods are most successful
- Set up a process for vetting new candidates that is scalable and ensures each candidate meets our criteria
- Oversee the steps in hiring, from interview scheduling, making recommendations on top talent and following up with those who are not selected
- Utilize job boards to post jobs that reach potential new real estate team members
- Find new talent for our sales team success and encourage them to join through phone calls, emails, in-person appointments, or other forms of communication

Essential Functions, duties, and responsibilities include but are not limited to:

- Partner with Team Leader to Recruit new talent
- Assist TL with and/or Lead Team Meetings
- Research and develop strategies for transitioning agents into Keller Williams Realty
- Drive associates toward proficiency in the use of KW resources and tools.
- Meet and support weekly with agents to review their production goals and hold them accountable to the completion of actions
- Track agents result and share this information with TL
- Participate in Career Development Committees.
- Assist TL in managing staff and agents to acceptable professional job performance

Qualifications

- Excellent communication skills, both written and verbal
- At least 2 years experience recruiting in real estate, inside sales, or similar field
- 4-year college degree required
- Familiar with online job posting tools
- Great at time management and organization

- Professional and possess excellent verbal and written communication skills
- Highly driven to succeed and eager to learn
- A team player looking to expand their career in a focused, strategic environment
- Self-starter and high level of problem-solving skills
- Proactive, positive attitude
- High Competitive
- Analytically minded

Job Benefits

\$40,000 – \$65,000 yearly+bonuses